

Pyons Group Parishes
Neighbourhood Development Plan Review Steering Group

Notes from a meeting held online at 7.30pm on Thursday 1 October 2020

1. Attendance at the meeting

a) **Steering Group Members:** Mr G Vaughan (Co-ordinator), Mrs G Dickson, Mr I Barber, Mr R Gibbons, Mr J Lee, and Mr D Spooner.

b) **Apologies for absence:** Ms G Gibbons and Mr M Perruzza.

c) **In attendance:** Mr R Hewitt, Clerk and Ms L Kirkup, Kirkwells. No members of the public were present.

2. Declarations of interest on agenda items – Mr J Lee declared a disclosable pecuniary interest in Site D in the draft site assessment report.

3. To receive the notes of the meeting – The notes of the meeting held on 17 August 2020 were agreed.

4. Members of the public – No members of the public were present.

5. Review draft report from AECOM

It was agreed to highlight several typos and factual errors. A number of amendments were suggested as well to help bring out the points made the draft report.

[Mr J Lee left the meeting.] The steering group agreed to point out that Site D is marginally higher than neighbouring properties to the west and north. [Mr J Lee re-joined the meeting.]

The suggested amendments will be considered by the parish council on 6 October 2020. Amendments agreed by the parish council will then be submitted to AECOM.

6. Review outstanding information required to complete the first draft of the NDP

Review document – The second version of the draft NDP Review document prepared by Kirkwells was considered, amendments agreed, and outstanding information requested/ highlighted/ sourced. The steering group recommended that a technical support funded design code is not required.

Feedback on the direction of the NDP Review document is expected to be provided by the parish council on 6 October 2020 based on the draft emailed to councillors on 1 September 2020 (NDP Review v2).

A meeting of the steering group was scheduled for 12 October 2020 to consider feedback from the parish council, to review the draft Environment and Ecology report, and finalise content for the draft NDP Review document.

7. Plan for public consultation on the draft NDP Review document – It was agreed to prepare the draft NDP Review document for public consultation. Herefordshire Council’s NDP officer assigned to Pyons Group has recommended undertaking a Regulation 14 public consultation, after which the NDP Review document will be submitted to Herefordshire Council which will undertake a second public consultation (Regulation 16).

Herefordshire Council will prepare HRA and SEA documents which are technical documents required for the Regulation 14 public consultation. Kirkwells will email information to help plan for the public consultation including guidance on consultations and Covid 19.

8. Summarise recommendations to the group parish council – To recommend a Regulation 14 public consultation is undertaken before submitting the draft NDP Review document to Herefordshire Council.

10. Matters for the next meeting – None.

11. Date of next meeting(s) and close meeting – The next online meeting will be at 7.30pm on Monday 12 October 2020.

The meeting closed at 9.50pm.
